UNIVERSITY OF CONNECTICUT CENTRAL STORES
DEGAUSS ELECTRONIC STORAGE MEDIA FORM

Please use ONE form for multiple hard disks.

- PRINT this form. It must be signed by a Dean, Director, or Department Head.
- Complete the form and wrap it around the electronic device or place on top of unit(s) in a box. Bring your item(s) for degaussing to Central Stores.

I understand that degaussing removes unwanted magnetism from the read/write head in a disk or tape drive, permanently destroying the device. It can not be reused. Central Stores will dispose of the device(s) appropriately.

__________________________________________________________________________
PRINT Name                           Department

__________________________________________________________________________
Signature of Dean, Director or Dept. Head  Job Title  Date

Complete below portion ONLY if you need the device(s) returned to you.
(Necessary if you have to return device to vendor to satisfy a warranty issue.)

__________________________________________________________________________
PRINT Name                           U-Box Number